



205-422-1615

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www.nellkoopmanart.com

COMMISSIONED ART

THE COMMISSION PROCESS

I am delighted you have chosen me to create something special for you. I want you to be completely satisfied and enjoy your art work for years to come. The process is one in which communication is key. Please review the following steps to begin the process for the special piece of artwork you are seeking.

- Evaluate your space to determine the size of the piece. Consider using painters tape to tape off a visual for certainty.
- Review the pricing guide for a close estimate of the cost of your commissioned piece. Keep in mind a frame and shipping or delivery are not included but will be determined upon signing the agreement.
- Share any photos, videos, fabric swatches and paint colors of the space in which you plan to display the piece.
- Review my website and social media for inspiration and ideas.
- Once the plan is created and agreement signed, I begin to create and will share 4 small rough paintings with you.
- After seeing the rough ideas in your space you will share notes with me outlining your likes and dislikes.
- From the notes and discussion, I begin to work on the piece and will share updates along the way. I want to be sure we are invisioning the same final piece of artwork.
- The piece will not be completely finished without your approval and the time line will be made very clear from the beginning.



COMMISSIONED ART CONTRACT

This agreement is made the _____ day of _____, _____ (year) by and between:
Nell Koopman (Artist) and Name: _____(Purchaser)
Address: _____Phone: _____
E-mail: _____

SALE: Artist hereby creates the work for the agreed value of \$_____ plus applicable taxes.

SALE: Artist hereby creates the work for the agreed size of _____.

COSTS: Purchase price includes all costs associated in creating the work including purchase of raw materials, labor, packaging, and installation. This includes a maximum of FOUR small renderings of initial design work. Additional renderings based on the Artist's hourly wage of \$85. The shipping costs are not included.

PAYMENT: A nonrefundable deposit of one-half of the purchase price is required before work commences. Payment in full is due upon installation of artwork(s).

PROGRESS REPORTS: Artist agrees to furnish the Purchaser with progress reports during the creation of the work, which can include pictures of the work in progress. The pictures may be digital images and sent via email.

COPYRIGHT: Upon final payment for the work, the Purchaser becomes the legal owner.
The Artist reserves the common-law copyright to all works commissioned by the Purchaser that are created by the Artist, including all reproduction rights. The artwork may not be reproduced without the prior written approval of the Artist.

REPRODUCTION RIGHTS: Artist retains all copyright rights and rights to reproduce the work in all forms.

RIGHT OF REFUSAL: After completion of the work, if the Purchaser is not satisfied, the Artist will retain the refused work and the nonrefundable deposit, and the Purchaser will owe no additional fees.

NOTICE: The Artist has the right to sign and date the work. Placement and size to be determined by the Artist.

ADDITIONS, SUBTRACTIONS AND CORRECTIONS:

Artist: _____

Purchaser: _____

The logo for Nell Koopman ART. It features the name "Nell Koopman" in a white, cursive script font, positioned above the word "ART" in a white, bold, sans-serif font. Both are enclosed within a thin orange rectangular border. The entire logo is set against a dark gray background.



PRICING GUIDE 2023-2024

4x4	\$45.00
5x7	\$55.00
6x6	\$65.00
8x8	\$100.00
8x10.....	\$135.00
9x12	\$160.00
11x14	\$200.00
10x10.....	\$165.00
12x12	\$215.00
15x30.....	\$375.00
16x20.....	\$320.00
18x18	\$265.00
18x24	\$350.00
18x36	\$520.00
20x20.....	\$320.00
20x30.....	\$480.00
24x24.....	\$460.00
24x30.....	\$575.00
24x36.....	\$690.00
24x48	\$925.00
30x30.....	\$725.00
30x40.....	\$950.00
36x36.....	\$1,040.00
36x48	\$1,375.00
36x60.....	\$1,725.00
36x72	\$2,300.00
48x60.....	\$2,300.00
48x72	\$2,800.00
60x72.....	\$3,450.00

ADDITIONAL SIZES AVAILABLE UPON REQUEST.

A FRAME IS NOT INCLUDED IN THE PRICE.

THE SHIPPING TOTALS VIA FEDEX GROUND OR USPS ARE TO BE DETERMINED UPON COMPLETION.